



FINANCE / BUDGET DIVISION
6000 MAIN STREET SW
LAKEWOOD, WA 98499-5027
(253) 512-2269

CLAIM
VOUCHER NO. 16024

DATE	CHECK NUMBER	VENDOR NUMBER	VENDOR	CLAIM VOUCHER NO.
7/30/2020	16024	009917	PUBLIC RESTROOM COMPANY	16024

	PURCHASE ORDER NO.	P.O. DATE	INVOICE NUMBER	INVOICE DESCRIPTION	ACCOUNT DISTRIBUTION	AMOUNT DUE
1.	001812	7/15/2020	20412	PK Restroom At Harry Todd Park~	301.0026.11.594.76.63.001	39,938.00
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
GRAND TOTAL						39,938.00

AUDITING OFFICER'S CERTIFICATION

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Lakewood, and that I am authorized to authenticate and certify to said claim.

X _____



Building Better Places To Go.™

INVOICE

Inv. Date	Invoice #:
7/31/2020	20412

Bill To

City of Lakewood, WA
Attn: Accounts Payable
6000 Main Street SW
Lakewood, WA 98499

Ship To

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Progress Billing For The Period Ending:	7/31/2020
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P O # or Contrac...	S.O. No.	Project.
PRC Project #10581		10581 - Harry Todd ...

Item	Description	Qty	U/M	Rate	Amount Due
12. Progress B...	Progress Billing Invoice - For Percentage Complete of All Scheduled Values Please See Continuation Sheet Attached Harry Todd Park Restroom PO #001812	1		39,938.00	39,938.00

THE PUBLIC RESTROOM CERTIFICATION: The Public Restroom Company certifies that to the best of our knowledge, information and belief the work covered by this payment request has been completed in accordance with the contract documents, that all amounts have been paid for by the Public Restroom Company for work which previous payment requests were issued and payments recieved from the Owner, and that payments shown above is now due.

PO# 001812
CWD

Total	\$39,938.00
Payments	\$0.00
Balance Due	\$39,938.00

2587 Business Parkway | Minden, NV 89423 | (775)783-1200



PO# 1812 1st
7.28.2020

MD

Letter of Transmittal – Progress Billing

Date: 7/27/2020
Via: E-Mail
To: Douglas Fraser
Re: Progress Billing #1
Project: Harry Todd Park Restroom
PO #: 001812

Dear Customer, please find enclosed:

<input checked="" type="checkbox"/>	1. Progress Billing Letter	<input type="checkbox"/>	5. Previous Inv. – Unpaid	<input type="checkbox"/>	8. Bldg. Inspection Reports
<input checked="" type="checkbox"/>	2. Invoicing	<input type="checkbox"/>	6. Billing Statement	<input checked="" type="checkbox"/>	9. W9
<input checked="" type="checkbox"/>	3. Continuation Sheet	<input type="checkbox"/>	7. Bldg. Photographs	<input checked="" type="checkbox"/>	10. Pre-Paid Return Way Bill
<input checked="" type="checkbox"/>	4. Waivers / Releases	<input type="checkbox"/>			

Enclosed are monthly invoice, progress billing continuation sheet and conditional waiver pertaining to the following progress billing invoice:

20412

Also enclosed is a prepaid FedEx air bill that we would like you to use to forward in the payment with.

Please contact us if you have any questions.

Thank you!

Public Restroom Company
Phone: (888) 888-2060 x123
Fax: (888) 888-1448
kun@publicrestroomcompany.com
jennifer@publicrestroomcompany.com



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To: All Invoice Recipients

Dear Customer:

Re: Clarification of Progress Billing Procedures

Our Company is committed to meeting your billing cycle requirements via invoicing for architectural / engineering documentation, in plant production and site installation according to the following:

1. Our understanding of client specific cut off periods for:

- a. Progress billing documentation submittal deadline (date);
- b. Progress billing period cut off date (for work done through that date).

2. The following typical progress billing sequence per contract scheduled value:

*

a. **First progress billing invoice:** Invoicing for commencement of architectural plans, engineering, fees for plan review, certification, accessibility, state permits, bonds and other applicable third party fees. . This billing amounts to 10% of the entire contract.

b. **Second progress billing invoice:** Invoicing for the factory pour of the concrete slab and materials of construction. These materials are for the construction of the major assemblies (walls, roof system, doors, plumbing and electrical). These materials will be stored at the production plant and allocated to the project. This invoice amounts to 40% of the entire contract.

c. **All other progress billing invoices through project completion:** Invoicing for all contracted schedule of values per the appropriate percentage of completion, billing submittal deadline and progress billing period cutoff dates.

3. Progress Billing Documentation:

Our typical progress billing packet is inclusive of the following:

- a. Transmittal Letter (Cover);
- b. Accounting system generated invoice;
- c. Continuation sheet (outlining all contract scheduled values, percentage completion, current invoice amount, completed and stored to date and balance to finish);
- d. Waivers and release forms if applicable;
- e. Any other client specific forms if required;
- f. Pre paid FedEx waybill which we appreciate that you use to forward your payment;

Under a separate cover, we provide inspection reports, photos and customer statements as they become available and as they relate to our progress billings and customer payments.

* NOT TAXABLE
PER PATRICIA DOR

360-705-6215

4. Preferred method of progress billing submittal:

- a. E-mail with a PDF file of all enclosures.

5. Public Restroom Company staff with progress billing and contract administration responsibilities:

- a. Jennifer, extension 136 – Controller
- b. Kun, extension 123 – Accounts Receivable
- c. Cheryl, extension 105 – Accounts payable
- d. Chris, extension 134 – Contract & Licensing

Thank you for taking the time to review this enclosure. We are looking forward to working with you.

Sincerely,

Public Restroom Company Staff
Finance / Accounting Department
888.888.2060 X 136

PUBLIC RESTROOM COMPANY - PROGRESS BILLING CONTINUATION SHEET


**PUBLIC
RESTROOM
COMPANY**

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Project Number

10581

Proj. Name

Harry Todd Park Restroom (PO# 001812)

Client

City of Lakewood, WA

ITEM #	CONTRACT ITEM SCHEDULED VALUE with Progress Billing % Complete (on top)	Progress Billing 1		Completed and Stored to Date	Balance to Finish
		Inv Date 7/31/20	Inv # 20412		
		Period To: 7/31/20	Terms: On Receipt		
		This Invoice			
		98%		98%	2%
	Architectural Plans, Engineering, Third Party Inspections / Fees for Plan Review, Certification Seals, Accessibility, State Permits, Bonds, Insurances, Submittals, Copying, FedEx.	40,812	39,938	39,938	874
		0%		0%	100%
	Concrete Floor	28,120	0	0	28,120
		0%		0%	100%
	Walls	42,110	0	0	42,110
		0%		0%	100%
	Roof System	66,410	0	0	66,410
		0%		0%	100%
	Int. & Ext. Finish	9,104	0	0	9,104
		0%		0%	100%
	Doors	40,550	0	0	40,550
		0%		0%	100%
	Restroom Accessories / Options	10,510	0	0	10,510
		0%		0%	100%
	Plumbing	67,440	0	0	67,440
		0%		0%	100%
	Electrical	35,741	0	0	35,741
		0%		0%	100%
	Site Installation, Field Testing	22,610	0	0	22,610
		0%		0%	100%
	Tax	35,977.29	0	0	35,977.29
		0%		0%	100%
	Change Orders	0	0	0	0
	Sub total 1:	399,384.29	39,938	39,938	359,446
		0.0%	0		
	Early Payment Discount	0	0	0	0
	TOTAL CONTRACT / INVOICE	399,384.29	39,938	39,938	359,446
		0%	0		
52	Contract Retention	(0)	(0)	(0)	0
Pay this Amount:		39,938			



CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT.
A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT

Identifying Information

Name of Claimant:	PUBLIC RESTROOM COMPANY
Name of Customer:	City of Lakewood, WA
Job Name:	Harry Todd Park Restroom (PO# 001812)
Job Location:	8928 N. Thorne Ln SW, Lakewood, WA
Owner:	City of Lakewood, WA
Through Date:	7/31/2020

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check:	City of Lakewood, WA
Amount of Check:	\$39,938
Check Payable to:	PUBLIC RESTROOM COMPANY

Exceptions

This document does not affect any of the following:

- (1) Retentions;
- (2) Extras for which the claimant has not received payment;
- (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:

Date(s) of Waiver and Release: N/A

Amount(s) of unpaid progress payments: \$0

- (4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature:

Claimant's Signature:

Claimant's Title:

CONTROLLER

Date of Signature:

07/27/2020